INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR
ACADEMIC CALENDER 2013-14
Postgraduate & Undergraduate Programme
(A) ACADEMIC ACTIVITIES

Autumn Semester

Registration for Students Already on Roll

Student Group	Reporting & Registration Dates	Instruction begins
Ph.D. (Existing)	July 17, 2013 (Wednesday)	July 24, 2013 (Wednesday)
B. Tech. (II & III year)	July 22, 2013 (Monday)	July 23, 2013 (Tuesday)
B. Tech. (IV year only)	July 23,2013 (Tuesday)	July 24, 2013 (Wednesday

Orientation & Registration for Students Admitted in this Semester

Student Group	Reporting & Registration Dates	Orientation dates	Instruction begins
Ph.D.	July 17, 2013 (Wednesday)	July 17th – July 23rd 2013 interaction with Supervisor and HOS	July 24, 2013 (Wednesday)
Joint M.Sc.-Ph.D.	July 18, 2013 (Thursday)	July 18th - July 21st 2013 interaction With Faculty Advisers, HOS, Wardens	July 22, 2013 (Monday)
Joint M.Tech-Ph.D.	July 19, 2013 (Friday)	July 19th - 23rd July 2013 interaction with Faculty Advisers, HOS, Wardens	July 24, 2013 (Wednesday)
B. Tech	July 24, 2013 (Wednesday)	July 24th - 28th 2013 interaction with Faculty Advisers, HOS, Wardens	July 29, 2013 (Monday)

- Last date of Intimating Deregistration of Students due to Inadequate Attendance : 13th September,2013(Friday)
- Mid-Semester Examination : 23rd September, 2013 (Monday) to 28th September, 2013 (Saturday)
- Autumn Break : 11th October, 2013 (Friday) to
  : 16th October, 2013 (Wednesday)
- Last date of Intimating Deregistration of Students due to Inadequate Attendance : 15th November, 2013 (Friday)
- Last date of Instruction : 22nd November 2013 (Friday)
- End-Autumn Semester Examination : 25th November, 2013 (Monday) to
  : 30th November, 2013 (Saturday)
- Winter Vacation Begins (only for UG students) : 1st December, 2013 (Sunday) to
  : 2nd January, 2014 (Thursday)
- Last date for Submission Grades on-line : 7th December, 2013 (Saturday)

Registration of Students Already on Roll

Student Group	Reporting & Registration Dates	Instruction begins
M.Tech. & M. Sc.	2nd January, 2014 (Thursday)	3rd January, 2014 (Friday)
All undergraduate	3rd January , 2014 (Friday)	6th January, 2014 (Monday)

Orientation & Registration for New Students Admitted in Spring Semester

Student Group	Reporting & Registration Dates	Orientation dates	Instruction begins
Ph. D. (New and Existing)	January 2, 2014 (Thursday)	January 2nd - 6th 2014 interaction with Research Coordinators & Head of the Schools	January 7, 2014 (Tuesday)

➤	Last date of intimating deregistration of Students due to inadequate attendance	:	14th February, 2014 (Friday)
➤	Mid-Spring Semester Examination	:	21st February, 2014 (Friday) to
		:	27th February, 2014 (Thursday)
➤	Last date of intimating deregistration of Students due to inadequate attendance	:	18th April, 2014 (Friday)
➤	End-Spring Semester Examination	:	28th April, 2014 (Monday) to
		:	2nd May, 2014 (Friday)
➤	Summer Vacation (only for UG students)	:	3rd May, 2014 (Saturday) *to*
		:	18th July, 2014 (Friday)
➤	Last date for submission of grades on-line	:	12th May, 2014 (Monday)

Summer Quarter

➤	Registration for Summer Quarter & Supplementary Examination	:	19th May, 2014 (Monday)
➤	Summer Quarter Classes Begin	:	20th May, 2014 (Tuesday)
➤	Classes end	:	4th July, 2014 (Friday)
➤	Summer Quarter/Supplementary Grade Submission	:	11th July, 2014 (Friday)

*Notes Pertaining to Academic Regulation for UG students

1. Attendance in all classes (lectures, tutorials, laboratories, workshops, etc.) is compulsory. A student may be debarred from appearing at an examination on ground of unsatisfactory attendance.

2. Absence from classes without prior permission will be considered as an act of indiscipline. Such cases will be dealt with in accordance with clause 3.5.

3. The students admitted to a Course leading to the B.Tech. (Hons.) degree in a particular branch will ordinarily be required to continue in that branch of studies.

4. However, the Institute may permit a few students, subject to their fulfilling the prescribed conditions, to change over from one branch to another, after two semesters of continuous studies. Detailed rules governing the change of branch are given in **Appendix IV** in B. Tech. regulation.

5. Every student admitted in the first year is required to register in the Extra Academic Activity (EAA) during the first four semesters.

6. Every student of the B.Tech. (Hons.) course is required to be present and register at the commencement of each semester on the day fixed for and notified in the Academic Calendar

7. A student may be debarred from appearing at the Mid-Semester or End-Semester Examination on the report of a subject teacher/ Head of the School , if his/her:
   a. attendance at lecture/tutorial/laboratory classes has not been satisfactory during the period, and/or,
   b. performance in the assignment works during the semester has not been satisfactory.

8. With a view to assist the students, who failed in one or more subjects in the autumn and/or spring semester in a year, a Summer Quarter will be conducted during the immediately following summer vacation for making up their deficiency and improve the performance. The regulations for running the Summer Quarter are given in **Appendix VIII** in B. Tech. Regulation.

9.
   i. A student has to clear $2/3^{rd}$ of the registered credits (32 out of 48 credit) in 1st year (after supplementary examinations) to enable him/her to register for the 2nd year, failing which a student repeats the 1st year by registering for the subjects with grade F. The student may also register for some subjects with grade P to improve in CGPA.
   ii. If after repeating the 1st year, the student fails to clear the required credits (after the supplementary examination), he/she be asked to leave the Institute.
   iii. At the end of 2nd year, the student will have to clear all the 1st year subjects and in addition $2/3^{rd}$ of the credits of the 2nd year level registered subjects, failing which the student repeats the 2nd year.
   iv. The same rules as in (ii) and (iii) apply for promotion and discontinuation from 2nd year onwards.

*For details see B. Tech. Regulation: www.iitbbs.ac.in

*Notes Pertaining to Academic Regulation for PG Students

1. Attendance in all classes (lectures, tutorials, laboratories, workshops, etc.) is compulsory. A student may be debarred from appearing at an examination on ground of unsatisfactory attendance.
2. Absence from classes without prior permission will be considered as an act of indiscipline. Such cases will be dealt with in accordance with clause 3.5.
3. The students admitted to a Course leading to the M. Tech. degree in a particular branch will ordinarily be required to continue in that branch of studies.
4. Every student of the M. Tech. course is required to be present and register at the commencement of each semester on the day fixed for and notified in the Academic Calendar.
5. A student may be debarred from appearing at the Mid-Semester or End-Semester Examination on the report of a subject teacher/ Head of the School, if his/her:
   a. attendance at lecture/tutorial/laboratory classes has not been satisfactory during the period, and/or,
   b. performance in the assignment works during the semester has not been satisfactory.
6. (a) A student will continue his studies if he/she,
   I. Clears 2/3rd of the registered credits in the 1st year to enable him to register for the 2nd year, failing which the student repeats the First Year.
   II. If the CGPA so calculated is less than that of 6.00 and $2/3^{rd}$ of the registered credits are cleared, the student is registered to complete the programme in slow pace
   III. While registering for a subject, the student be permitted to register a different subject for elective, if desired.
   b) The Institute assistantship of a student will be withheld in case a student fails in any subject. It will be restored only if SGPA/CGPA is at least 6.0 AND there is no 'F' grade following the supplementary examination. The student may however, continue without assistantship after supplementary examination with 'F' grade/grades, subject to the provisions contained in Clause -12.4 (a).
   c) A student can appear for Supplementary Examination in the subject(s) concerned to be held in the School once a year during June/July and after that only the CGPA be calculated. In supplementary examination the student will be given one grade lower than the actual performance grade except in the case of Grade 'P' which will remain unchanged. The student will apply in a prescribed form together with necessary fees in order to appear in the supplementary examination.
   d) Students with 'F' grades also have an option to re-register for the subject(s) in which they had failed in the following Autumn Semester or Spring Semester in which the subjects are offered. In such a case they will be entitled to full credit according to performance at the examination.
   e) Students who have obtained CGPA lower than 6.00 may be allowed, on the recommendation of the Head of the School and with the approval of Dean (Academic Affairs) to re-register in one or more subject(s) in which he/she has received 'P' grade(s), so as to improve his/her CGPA to 6.00 or above by registering in the subject in the semester whenever it is offered. The availability of the course/faculty and a slot in the time-table is to be ensured by the concerned student/faculty advisor before registration in such subject(s) for grade improvement. This additional facility in any way, should not affect the total duration of the programme and graduation requirement mentioned under the provisions of clause-14. The grades will be revised and recorded only if there is an improvement over the existing 'P' grade.
   f) Any change of grade of a student in a subject, consequent upon detection of any genuine error of omission and/or commission on part of the concerned teacher, must be approved by the School Academic Committee and must be forwarded by the teacher/chairman, co-ordination committee, through the Head of the concerned School within 20 (twenty) days from the date of commencement of the next Semester.

7. In order to qualify for M. Tech. degree of the Institute, a student must:

   (a) have completed all the credit requirements for the degree, which is prescribed as minimum credits by the concerned School, with grade 'P' or a higher grade in each of the subjects etc., for which the student had registered in all the semesters,
   (b) have obtained a CGPA of 6.00 or more at the end of the semester in which the student completes all the requirements (including the project dissertation/thesis), for the degree.

For details see M.Tech. Regulation: www.iitbbs.ac.in

(B) CALENDER DETAILS FOR DISSERTION/PROJECT WORK
& Ph.D. ANNUAL PROGRESS SEMINAR/EXAMINATION/REPORT

UNDERGRADUATE PROJECT

Event	Date	Day
Last date for assigning Spring Semester Project to (IV Year) B. Tech Students	8th October, 2013	Tuesday
Last date to assign Project to B. Tech./M. Sc. students (7th Semester/3rd Semester respectively)	18th March, 2014	Tuesday
Last date for submission of Project Thesis by Final Year UG students	8th May, 2014	Thursday
Last date for Project viva-voce for final year UG students (all courses)	9th May, 2014	Friday

MASTERS' DISSERTATION

Event	Date	Day
Last date for assigning project to M.Tech. students (Two Semester duration)	4thMarch, 2014	Tuesday
Last date for holding project seminar of II Year M.Tech students	5th December, 2013	Thursday
Last date for submission of Project Thesis by Final Year PG students	6th May, 2014	Tuesday
Last date for Project viva-voce for final year PG students (all courses)	9th May, 2014	Friday

Annual Progress Seminars/Examinations/Reports for Research Scholars (other than CSIR/UGC Fellows)

Last day for Presentation + Completion of Annual Progress Seminars/Examinations for those admitted in the Autumn Semester	30th August, 2013 (Friday)
Last day for Presentation + Completion of Annual Progress Seminars/Examinations for those admitted in the Spring Semester	31st January, 2014 (Friday)

Notes pertaining to Dissertation/Project Work and Annual Progress Seminars/Examination

1. In case of CSIR/UGC fellows, as also students supported by other similar agencies, the dates of their Annul Progress Seminar should be fixed by considering requirements of the funding agency and this fixed schedule be followed strictly and mandatorily. Such dates be informed to the Academic Section by the Supervisor through Head of the School.
2. For the evaluations of Masters' Degree Dissertations, the evaluation schedule in a given academic unit should be spread over a large enough segment of the permissible window, to allow for possibilities of adjustment of the evaluation date(s) for an individual student, as also to prevent overloading the faculty involved in evaluation with too many evaluations on a single day.
3. DSC should meet at least once in a Semester.

(C) SPECIAL ACADEMIC EVENTS

- Institute Day : 22nd July, 2013 (Monday)
- 2nd Annual Convocation* : 17th August, 2013 (Saturday)
- Teachers' Day : 5th September, 2013 (Thursday)
- Alma Fiesta* : 11th January, 2014 (Saturday) to
  : 12th January, 2014 (Sunday)
- Wissenaire* : 18th January, 2014 (Saturday) to
  : 19th January, 2014 (Sunday)
- Institute Foundation Day : 12th February, 2014 (Wednesday)
- Research Scholars' Day : 28th February, 2014 (Friday)

(D) SPECIAL ACADEMIC MEETINGS/ACTIVITIES

Senate Meeting for Convocation*	7th August, 2013 (Wednesday)
Senate Meetings *	18th September, 2013, 12th December, 2013, 12th March, 2014, 16th May, 2014
UGPEC/PGPEC/RPEC Meetings*	10th September, 2013, 10thDecember,2013 7th March, 2014, 14th May 2014, 16th July, 2014
Issue of Notice for MCM/other Financial Assistance	6th August, 2013
Last date for review of Mid-Autumn semester performance of UG students by SAC** and submission of report on academically weaker students to Dean(Academic Affairs)	4th October, 2013
Last date for submission of Elective and other subjects (including new subjects for Spring Semester)	24th October, 2013
Last date for general time-table slot allocation (UG and PG) for Spring Semester 2013-14	5th November, 2013
Academic Pre-Registration (for electives only)	15th November, 2013
1st Year Undergraduate Advisory Committee Meeting*	22nd November, 2013
Last date for SAC** to review the result of UG/PG students	9th December, 2013
Last date for review of Mid-Spring semester performance of UG students by SAC** and submission of report on academically weaker students to Dean(Academic Affairs)	5th March, 2014
Last date of submission of Elective and other subjects (including new subjects for Autumn Sem.)	21st April, 2014
Last date for assigning Project to Undergraduate and Postgraduate students 7th /3rd Semester	18th March, 2014
Last date for general time-table slot allocation (UG and PG) for Autumn Semester 2013-14	25th April, 2014
Academic Pre-Registration (Autumn Sem. 2014-15) for electives only	11th April, 2014
Last date of Comprehensive Viva-voce for PG	15th April, 2014
Last date for Comprehensive Viva-voce for 8th Semester B. Tech. course	16th April, 2014
1st Year Undergraduate Advisory Committee Meeting*	25th April. 2014
Industrial Training/Professional Training/Internship for B. Tech. students after 6th Semester	8 weeks within the Summer Vacation
Last date for SAC** to consider UG & PG result	12th May, 2014
Registration for PG (3rd Semester)	21st May, 2014

* Tentative ** School Academic Committee

(E) Vacation for Faculty Members

Winter Vacation[+]	12th December, 2013 (Thursday) to 31st December, 2013 (Tuesday)
Summer Vacation[+]	19th May, 2014 (Monday) to 18th July, 2014 (Friday)

[+]Faculty members can avail maximum of 40 days of vacation leave during the Summer Vacation and 20 days of vacation leave during the Winter Vacation.

(F) Autumn Semester Registration 2014-15

[++]Registration for Students on Roll

Student Group	Reporting & Registration Dates
Ph.D. (Existing)	July 18, 2014 (Friday)
All B. Tech.	July 21, 2014 (Monday)

[**]Orientation & Registration for New Students admitted in Autumn Semester 2014-15

Student Group	Reporting & Registration Dates
Ph. D. Entrants	July 18, 2014 (Friday)
Joint M.Sc.-Ph.D.	July 23, 2013 (Wednesday)
Joint M.Tech. –Ph.D.	July 24, 2013 (Thursday)
B. Tech.	July 25, 2013 (Friday)

[**]May be rescheduled